



## Campground Attendant

### Shubie Campground

**Do you love working outside as well as front desk & customer service work?** If so, come to work and play in beautiful Shubie Park with Shubie Park Campground – an urban camping getaway that has been offering guests an exceptional, family friendly camping experience in the city for over 25 years. We're a small family business looking for mature, high energy people who prefer a small staff environment of about 8 and are excited to spend time in a camping environment. We pride ourselves on giving our guests memorable stays with accurate reservations, efficient, friendly customer service, super clean washrooms, well-maintained sites and, of course – our exceptional staff.

Reporting to the Campground Manager, the Campground Attendant provides an exceptional level of guest services to our valued campers. In addition to checking our guests and providing accurate and timely information regarding the campground, this position receives and processes campground bookings; inputs bookings into the reservations system; processes payments, manages check in/out, sells from the canteen & store (firewood, ice cream, dumping station and other miscellaneous items); performs daily site checks; answers phone/walk-in inquiries and provides general maintenance and cleaning of indoor and outdoor facilities.

Qualifications: Dependable and trustworthy, excellent communication skills, strong fluency in English, exceptional organizational skills, hard work ethic and positive personality – essential! You are able to multi-task and be willing to work outside the boundaries of the job description when needed.

You enjoy the change of duties on various shifts - from reservations and store duties to physical work both inside & outside, in any type of weather. Quick to learn, you take direction well, are well-groomed and have excellent customer service skills. High energy, an eye for detail and the ability to work quickly but thoroughly enable you to finish tasks to high standards during the fast-paced summer period. You are a team player & support other staff but able to work alone with a minimum of supervision; you are physically fit and able to perform all duties, both inside and outside for the entire contract.

**Inside work** - reservations & front desk duties; cashiering; stocking shelves; customer service; janitorial; accurate record-keeping & inventory; laundry; handling rental supplies, etc..

**Outside work** - cleaning sites; janitorial; cleaning fire pits; raking gravel; moving firewood; painting; litter control; interacting with customers; etc.. Whatever needs to be done to be ready for guests!

General knowledge of the Halifax/Dartmouth tourism area is a definite asset.

Work Schedules: Mid May–early September or October 15, 2022 – weekdays, weekends and evening work, up to 40 hours per week. Pay grade: \$13.10-\$15.00 per hour.

Please keep in mind that these are seasonal jobs – if your summer plans include vacation for an extended period that interrupts operations, that may be a deciding factor in whether you should apply or not.